**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education

Regular Meeting

June 14, 2023

5:30 p.m.

**MEETING TO BE HELD IN THE MEDIA CENTER**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Approval of Regular Meeting Minutes** – May 10, 2023
6. **Treasurer’s Report** (under separate cover)– May 2023

**New Business**7. **The Superintendent and Treasurer recommend a second reading and approval of the following board policy revision** (under separate cover)**:*** po 6423 Credit Cards

8**. The Superintendent and Treasurer recommend approval of the revised Administrative Salary Schedule to** **to include a BA/BS column (under separate cover)****Personnel**9**. The Superintendent recommends approval of the following personnel items:**  A. Employment of Sarah Buck, Math Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 8, contingent upon all ORC and ODE employment requirements B. Employment of Kaylani DeSanctis, Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements C. Employment of Carri Davis, English Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements D. Employment of Adrian Warfield, Sports & Exercise/Health Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule,Level BA/BS+, Step 8, contingent upon all ORC and ODE employment requirements E. Employment of Daniel Hellmund, Engineering Satellite Middle School Instructor, Beavercreek, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements F. Employment of Karen Karhoff, Teaching Assistant, Multiple Labs, one (1) year contract effective July 1, 2023, 191 days, 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements G. Employment of Dirk Webb, Teaching Assistant, Aviation, one (1) year contract effective July 1, 2023, 191 days (prorated to 184 days), 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements H. Resignation of Richard Mack, Digital Media Instructor and BPA Advisor, effective June 30, 2023 I. Employment of Richard Mack, Work Based Learning Coordinator, one (1) year contract effective July 1, 2023, Administrative Salary Schedule, Level BA/BS, Step 8, contingent upon all ORC and ODE employment requirements J. Approval of the following unpaid leave for May 2023: * Frankie Travis – May 4, 5, 8 (3 days)

 K. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

|  |  |  |  |
| --- | --- | --- | --- |
| Employee | CTSO DaysNon School Days | Overnight | Purpose |
| Alexa Rednour | 5 | 4 | Ohio FFA Camp, July 5-9, Muskingum |
| Alexa Rednour | 1 | 0 | Officer Retreat/Leadership, July 15, Cedarville/Waynesville |
| Khalid Hamdy | 1 | 0 | FCCLA Competition, 2/24/24, Columbus |

 L. Approval of the following Career-Technical Student Organization Days for the 2022-2023 school year:

|  |  |  |  |
| --- | --- | --- | --- |
| Employee | CTSO DaysNon School Days | Overnight | Purpose |
| Kris Doggett | 2 | 0 | Vex Robotics Camp Fundraiser, June 4 & June 10, Xenia |

 M. Approval of the following extended day requests for the 2023-2024 school year:

|  |  |  |
| --- | --- | --- |
| Staff | # of days for board | Purpose |
| Barnes, Blake | 2 | Saturday Labs (2) |
| Buck, Sarah | 6 | Training for Quantitative Reasoning/Data Science Course (4), Orientation (2) |
| Conrad, Kathy | 4 | Training for Quantitative Reasoning/Data Science Course (4) |
| Davis, Carri | 2 | Orientation (2) |
| DeSanctis, Kaylani | 7 | Material Science Certification (5), Orientation (2) |
| Hodgson, Joanne | 3 | Meet with students/parents (1), Meet with employers (1), Curriculum development (1) |
| Hawthorne-Fritz, Kari | 1 | Six Sigma Training, Aug 9 |
| Hellmund, Daniel | 20 | PLTW training (15), New lab instructor (1), Saturday Labs (2), Orientation (2) |
| Lockwood, Matthew | 2 | Saturday Labs (2)  |
| Marino, Christine | 3 | Edmentum training (1), Edmentum course creation (2) |
| Matheny, Christy | 5 | Training for Quantitative Reasoning/Data Science Course (5) |
| Oldiges, David | 2 | Saturday Labs (2) |
| Patton, Adam | 5 | Training for Quantitative Reasoning/Data Science Course (5) |
| Warfield, Adrian | 3 | Set up class/lab for start of year (1), Orientation (2) |

 N. Approval of the following extended day requests for the 2022-2023 school year:

|  |  |  |
| --- | --- | --- |
| Staff |  # of days for board | Purpose |
| Hawthorne-Fritz, Kari | 2 | Six Sigma Training, June 12 & 13 |
| Marino, Christine | 3 | Classroom relocation (1), Edmentum training (2) |

 O. Approval of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2023-2024 school year at the hourly rate of $30 contingent upon all ORC and ODE employment requirements:

|  |  |  |
| --- | --- | --- |
| Kurt Althouse | Brandan Holliday | Beth Prall |
| Blake Breazeale | Matthew Hunt | Johnathan Rodgers |
| Bradley Scott Brown | Kraig Kirves | Anthony Scott |
| Michael Brown | Timothy Littleton | Michael Spitler |
| Penelope Cantrell | Jonathan McCoy | Jeffrey Thomas |
| Wayne Dumolt | David Miller | Eric Totel |
| Johnathan Emery | Joel Misirian | Jamison Underwood |
| Lon Etchison | Michael Molchan | Randall Warren |
| Michael Farthing | Christopher Mosley | Richard Whalen |
| Shaun Fleming | Robert Naff | William Wilson |
| Jason Harget | Zane Nickell | Stephen Wolaver |
| Randall Hawley, Jr. | William Peck |  |

 P. Approval of the following Department Chairs for the 2023-2024 school year:* Career Technical Trades and Industry – Andy Stephens
* Career Technical Health and Human Services – Faith Sorice

 Q. Employment of the Wyatt Morgan, student worker, on an as needed basis at an hourly rate of $12 effective  May 30, 2023. Contingent upon all ORC and ODE employment requirements R. Approval of the separation agreement with Terri Mountjoy, Intervention Specialist\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor S. Resignation of Terri Mountjoy, Intervention Specialist, effective the end of the day June 30, 2023 T. Resignation of Jamie Adams, Cosmetology Instructor, effective June 30, 2023**Curriculum** 10. **The Superintendent recommends the second reading and approval of the following Curriculum Review**  **and Course of Study updates for the 2023-2024 school year:**

|  |  |
| --- | --- |
| **Course/ Program** | **Text/Resource** |
| Integrated Math II | Kennedy, D. Milou, E. Thomas D. Zbiek, R. *evVision Integrated Mathematics II*. 2nd Edition. Savvas Learning Company. 2024.\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor |
| Algebra II | Kennedy, D. Milou, E. Thomas D. Zbiek, R. *evVision Integrated Algebra 2*. 2nd Edition. Savvas Learning Company. 2024. |
| Precalculus  | Hornsby, A. Lial, M. Rockswold, G. *Graphical Approach to Precalculus with Limits*. 7th edition. 2019 |
| Math for Technologists | Peterson, J. Smith, R. *Mathematics for Machine Technology*. 8th Edition. Cengage. 2020. |

11. **The Superintendent recommends the first reading of the following Curriculum Review and Course of Study updates for the 2023-2024 school year:**  Revisions:* English Language Arts
* Engineering Technology
* Mathematics

\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor**Fiscal**12. **The Treasurer recommends approval of the following donations:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Donor** | **Item** | **To Benefit** | **Value** |
| Greene County FFA Alumni | Cash | FFA Programs $1000 each | $   4,000.00  |
| OASBO/Mentoring Program | Cash | Student Assistance Fund | $ 500.00\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor |

13. **The Treasurer recommends approval of the Activity Fund Purpose Statements for Fiscal Year 2024**  (under separate cover)14. **The Treasurer recommends approval of the following meal prices for the 2023-2024 school year:*** Breakfast $1.30 (reduced eligibility cost - $.30)

\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor* Lunch $3.25 (reduced eligibility cost - $ .40)

15**. The Treasurer requests the authorization to transfer the actual balances from the Student Activity Accounts listed below at fiscal year-end, to the district associated to the account. Balances as of June 9, 2023 shown for reference.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| District | Account Name | Fund Balance | Encumbrance | Unencumbered Balance | Fund | SCC |
| Beavercreek | ROBOTICS - ANK | 14517.32 | 250 | 14267.32 | 200 | 9003 |
| Beavercreek | ROBOTICS - COY | 14959.46 | 450.01 | 14509.45 | 200 | 9602 |
| Beavercreek |  Ferguson | 4326.69 | 0 | 4326.69 | 200 | 9272 |
| Beavercreek | MARKETING - BEAVERCREEK | 467.97 | 0 | 467.97 | 200 | 9201 |
| Bellbrook | Bellbrook HS Engineering | 2028.53 | 0 | 2028.53 | 200 | 9110 |
| Bellbrook | ROBOTICS - BB - MS | 4165.53 | 0 | 4165.53 | 200 | 9004 |
| Bellbrook | BIOMED BB | 28.61 | 0 | 28.61 | 200 | 9002 |
| Bellbrook | FCCLA - Bellbrook | 530.6 | 0 | 530.6 | 200 | 9096 |
| Cedar Cliff | FFA -CEDAR CLIFF | 15260.63 | 2230 | 13030.63 | 200 | 9631 |
| Fairborn | MARKETING - FAIRBORN | 602.19 | 0 | 602.19 | 200 | 9202 |
| Fairborn | FCCLA - Fairborn | 481.62 | 0 | 481.62 | 200 | 9097\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor |
| Greeneview | FFA - GREENEVIEW | 11532.91 | 2310.6 | 9222.31 | 200 | 9611 |
| Xenia | Info Tech Xenia - SA | 569.01 | 0 | 569.01 | 200 | 9013 |
| Xenia | FFA - XENIA | 2578.32 | 210 | 2368.32 | 200 | 9601 |
| Xenia | Engineering Xenia - SA | 199.36 | 0 | 199.36 | 200 | 9011 |
| Xenia | BIOTECHNOLOGY | 1101.42 | 0 | 1101.42 | 200 | 9883 |
| Yellow Springs | Engineering Yellow Springs - SA | 135 | 0 | 135 | 200 | 9012 |

16. **The Treasurer recommends approval of the following fiscal items:**\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor            A.  Amended appropriations for FY23.  Preliminary appropriations (under separate cover)Final appropriations will be reflected in the June Minutes and June Treasurer’s Report            B.  Temporary appropriations for 7/1/2023-6/30/2024 (under separate cover)17. **The Treasurer recommends the following transfers:**\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor

|  |  |  |
| --- | --- | --- |
| **Amount** | **From** | **To** |
| $1,150,000 | 001 - General Fund | 003-9022 Early Bond Pay Off |
| $3,000,000 | 003 - Permanent Improvement | 003-9022 Early Bond Pay Off |

18**. The Superintendent and Treasurer recommend approval of the contract with Miami Valley Education Computer Services for Voice over Internet Protocol (VoIP) services for the 2023-2024 school year** \_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor (under separate cover)19. **The Treasurer recommends waiving the current and delinquent taxes on the parcels listed below so the**  **City of Xenia may return to productive tax-paying use:**M40000200120022700                                 271 E Second St., Xenia\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. TaylorM40000100100004800                                   469 Chestnut St, XeniaM40000100100000300                                   422 S Detroit St, Xenia**Other**20. **The Superintendent recommends approval of the Adult Education Criminal Justice Advisory Committee for the 2023-2024 school year** (under separate cover)\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor21. **The Superintendent recommends approval of the Adult Education Student Handbook for the 2023-2024 school year** (under separate cover)22**. Reports** * Board Members
* Administrators

\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor* Treasurer
* Superintendent
* Adult Education Updates (under separate cover)

23. **The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees** \_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor24**. All in favor of returning to regular session. Those opposed** 25**. The Board President recommends scheduling the following dates and times as Special Meetings for**  **interviews for the Treasurer position.**\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 26. **Adjournment** \_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor**Memo:** * July 19, 2023 – Board Meeting
* August 9, 2023 – Board Meeting
* August 10, 2023 – Professional Development Day
* August 10, 2023 – Back to School Night
* August 11, 2023 – Teacher Work Day

\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor* August 14, 2023 – First Day for Students
* September 13, 2023 – Board Meeting
 | \_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor \_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor\_\_\_\_ S. Arthur\_\_\_\_ P. Callahan\_\_\_\_ S. McQueen \_\_\_\_ A. Remaly\_\_\_\_ M. Sheridan\_\_\_\_ T. Steininger\_\_\_\_ G. Taylor\_\_\_\_ P. Callahan\_\_\_\_ M. Frantz\_\_\_\_ G. Martindale\_\_\_\_ S. McQueen \_\_\_\_ A. Reagan\_\_\_\_ G. Taylor\_\_\_\_ M. Uecker\_\_\_\_ P. Callahan\_\_\_\_ M. Frantz\_\_\_\_ G. Martindale\_\_\_\_ S. McQueen \_\_\_\_ A. Reagan\_\_\_\_ G. Taylor\_\_\_\_ M. Uecker |

This is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be

considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or

participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.